

MINUTES OF A MEETING OF THE UNION COUNTY LAW LIBRARY
RESOURCES BOARD HELD ON JANUARY 5, 2010

The Trustees of the Union County Law Library Resources Board held its first official meeting on the 5th day of January, 2010, in Room B 14 of the Union County Courthouse, with Chair Richard E. Parrott, Trustees Perry Parsons, Rick Rodger, Dorothy Liggett-Pelanda, David Allen, Frank Howard, together with Monica Overly, the Law Librarian and Julia Smith the past Treasurer present.

Richard Parrott opened the meeting by first introducing the newly appointed members to the Board. Due to Ohio AG Opinion 2009-049, "a county prosecuting attorney may not appoint himself to the county law library resources board" and that a government official should not hold two offices at the same time, David Phillips has appointed Assistant Prosecuting Attorney, Rick Rodger, in his stead to the term ending 12/31/10. Judge Michael Grigsby has appointed local attorney David Allen and Judge Don Fraser has appointed attorney Dorothy Liggett-Pelanda to complete their terms ending 12/31/11 and 12/31/12, respectively. The chair wished to welcome all and was pleased with the reappointments. The Commissioners' appointment has not been named as yet and Mr. McCarthy was absent from this meeting.

Mrs. Julia Smith was present to report that she has paid all bills presented to her from last year and closed out the accounts at Richwood Bank, leaving enough funds for the checks to clear, and deposited the remaining funds to the newly formed Union County Law Library Resources Board Fund, Other Revenue #150-8 with the County Auditor. The new balance is \$129,111.66. She was directed to prepare her usual end of year report and present to all members of current Board. She was also given the sincere Thanks from the Law Library Board of Trustees of which she has worked with for years.

As Mrs. Monica Overly had hand delivered packets to the new appointments yesterday with past minutes and policies that had already been drafted, the Chair asked for approval of the minutes from the November 24th meeting. Perry Parsons moved to do so, David Allen seconded and the Motion carried.

The next item of business was the ratification of the Policies that had been laboriously planned and drafted during the last 5 months.

Dave Allen moved to accept the policies 2009-01 through 2009-06 and Perry Parsons seconded. All were in favor and the Motion carried.

The 2010 budget was next on the Agenda and since we had not been given a meeting with the Commissioners on it, it was ratified as is. The Law Librarian has been waiting on the approval of the Lexis contract from the Prosecutor, so this was tabled until Mr. Rodger could obtain it. The Board had previously been told that the NetGain contract would fall under the County's coverage and that they would pay for it, as per Mr. Tom McCarthy on the November 3rd meeting. Mrs. Overly was directed to present said NetGain invoice to the Commissioners.

The Law Librarian presented her request for the Conferences she would like to attend in 2010:

2 Task Force Meetings to be held at the OSBA headquarters in Columbus in January and February, cost to be mileage;

A CareerTrack seminar which she has free registration for and would cost mileage and a meal approximately \$65;

The ORALL spring meeting to be held at Deer Creek Resort in April, cost approximately \$345 includes registration, lodging, meals and mileage;

The Fall ORALL conference to be held in Canton, OH in October, cost approximately \$525 includes lodging, mileage, meals, and registration;

The annual AALL Conference held in Denver, CO, this July, cost approximately \$2355.

With a total travel request of \$3,290 and dues of \$255, Mrs. Overly is requesting that her Travel budget be increased to \$5,000 as Mr. McCarthy and Judge Fraser had suggested in past meetings. After dissent from Rick Rodger on the need for a National conference, noting the lack of necessity of catering to the public or pro se litigants and Mrs. Overly claiming that her main patrons are the solo attorneys and pro se litigants, and that she learns most of her skills on the national level, it was suggested that the Denver conference be tabled until the next meeting and that all other conferences and dues be approved. Dorothy Liggett-Pelanda so moved and Mr. Parsons seconded and the Motion carried. Mrs. Overly was directed to get job description out to new members on the Board and to provide a mission statement for her Library.

The Law Librarian informed the Board of the impending loss of $\frac{3}{4}$ of her space and the order to choose what books were going to the "worst possible atmosphere for a Library" within a week, or when the weather breaks! She had compiled a list of the Titles in question and asked the Board if there were anything they did not want to go to the basement in the other building.

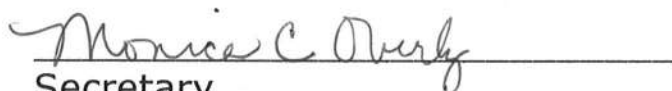
Chair Parrott told the Board of the Rental Contract we have had since 2007 with the County Commissioners for the 4 rooms, and the need to renew the agreement. Dave Allen made a motion that MR. Parrott enter into negotiations with the commissioners for another year and Perry Parsons seconded. The motion carried.

Mrs. Overly presented the departmental requests she has received back and needed to know if the Board wanted to approve the requests. She did want to know why the sheriff needed 2 copies (pocket and desk) of 50 each of Criminal and Motor Vehicle Law and Emergency and Response. It was suggested that she write a letter asking that information and request that they respond in writing. Mr. Parsons and Mrs. Pelanda were chosen to be a Board of 2 which Mrs. Overly may go to in the future to approve departmental requests, Dave Allen moved and Rick Rodger seconded. The Motion carried.

Mrs. Overly then said she wanted to renegotiate the terms of her employment. Mrs. Overly was asked to provide a job description, salary surveys, resume and table this discussion until the next meeting in April.

There being no further business the meeting was adjourned.


Chairman UCLLR Bd.


Secretary